



# NOTICE OF MEETING

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**CABINET MEMBER FOR HOUSING**

**TUESDAY, 11 MARCH 2014 AT 4.00 PM**

**THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

Telephone enquiries to Joanne Wildsmith Tel: 9283 4057

Email: [joanne.wildsmith@portsmouthcc.gov.uk](mailto:joanne.wildsmith@portsmouthcc.gov.uk)

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**CABINET MEMBER FOR HOUSING**

Councillor Darren Sanders (Liberal Democrat)

## **Group Spokespersons**

Councillor David Horne, Labour

Councillor Luke Stubbs, Conservative

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **AGENDA**

- 1 Apologies for Absence**
- 2 Declaration of Interests**
- 3 Seymour Close Area Window Replacements (Pages 1 - 8)**

The report by the Head of Housing & Property Services seeks permission to

go out to tender and appoint a contractor to undertake window and door works to 21 blocks of flats and 25 houses in the Seymour Close area. The works are required to ensure the integrity of the buildings, reduce their on-going maintenance and improve the living environment for residents. If approved, it is anticipated that the works could commence by August 2014.

**RECOMMENDED:**

- (1) That approval be given to tender the works based on a budget estimate of £1.4 million, inclusive of fees.
- (2) That following a full tender evaluation authority to enter into contract with the preferred bidder is delegated to the Head of Housing and Property Services.

**4 Council Housing Maintenance and Improvements and Housing IT Business Software 2014/15 (Pages 9 - 74)**

The purpose of the attached report by the Head of Housing & Property Services is to inform members of the spending proposed for the next financial year for revenue and capital funded maintenance and improvement programmes together with Housing IT Business Software and to seek approval to incur expenditure in respect of the capital schemes and rolling programmes. Also to show how the budgets have been allocated on an area office basis.

**RECOMMENDED**

- (1) That the area programmes and allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings be noted.
- (2) That the capital budgets listed in Appendix B and Appendix C commencing in 2014/15 be approved and the Head of Housing and Property Services be authorised under Financial Rules, Section B14 to proceed with schemes with the sums approved.
- (3) That the Head of Financial Services and Section 151 Officer's financial appraisal be approved for the capital programme - global provision.

**5 Exchanges and Succession Policy for Local Authority Housing (Pages 75 - 102)**

The purpose of the report by the Head of Housing and Property Service is for the Cabinet Member for Housing to note and endorse the process for dealing with Exchange requests and Tenancy changes due to Succession that have been amended to reflect the removal of the Spare Room Subsidy and the Localism Act 2012.

**RECOMMENDED:** that the Cabinet Member for Housing notes and endorses the actions taken with the management of exchange requests and tenancy changes resulting from succession. That the Head of Housing and Property Services continues to exercise delegated authority to manage exchanges and decide when to grant tenancies where no statutory right of succession applies.